



3 October 1979

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Director of Personnel

SUBJECT: Agenda for 18 October 1979 Meeting with
Prospective Members of the Senior
Intelligence Service

REFERENCE: SA/DDCI Memo of 28 September 1979, Subject:
DCI/DDCI Presentation at the Senior
Intelligence Service Conference

1. In accordance with your request, the following is a proposed agenda for the subject meeting to be held in the auditorium on 18 October 1979:

1000 - 1010	DCI Introductory Remarks (including philosophy of the SIS and purpose).
1010 - 1030	Director of Personnel presents briefing on salient features of SIS including: Initial conversion and Service management (Performance Appraisal, Advance Work Plan, Awards/Stipends, and Senior Officer Development.)
1030 - 1100	Each Deputy Director and Chairman, "E" Service gives five-minute presentation on their views of the SIS relative to their Career Services.
1100 - 1110	DCI wraps up presentation with statement of support and criteria he will consider in weighing the distribution of award/stipend funds.
1110 - 1200	Director of Personnel and staff answer questions.

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Members of the Senior Intelligence Service

2. Consideration was given to a panel, consisting of the Executive Committee, Director of Personnel and chaired by the DDCI, being used to answer questions. Although this panel would add emphasis to senior management support for SIS, it does offer a real chance for confusion should members disagree as to how the Service should be managed in the Directorates. Until all the management details have been worked out, I propose that questions be answered by the Director of Personnel and his staff.

3. If you concur with the above, I will take the necessary action to set the program in motion.

Harry E. Fitzwater

Harry E. Fitzwater

CONCUR:

Deputy Director of Central Intelligence

NON-CONCUR:

Deputy Director of Central Intelligence

Date

Distribution:

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10.00
PARS 79-5926

28 September 1979

MEMORANDUM FOR: Director of Central Intelligence
Deputy Director of Central Intelligence

STATINTL

FROM: [REDACTED]
Special Assistant to the DDCI

SUBJECT: DCI/DDCI Presentation at the Senior
Intelligence Service Conference

1. It is requested that the DCI and the DDCI attend the Senior Intelligence Service Kick-Off Conference at 1000 hours, Thursday, 18 October in the CIA Auditorium. The Senior Intelligence Service will go into effect 1 October 1979. The DCI will have sent a letter (next week) to all supergrades eligible for membership asking them to make a decision by 1 November. Specific details will have been provided to each supergrade by the Office of Personnel. All supergrades will therefore have had a chance to read the details of the new system by the 18 October meeting.

2. The meeting in the auditorium will serve the purpose of having the DCI and the DDCI orally present to Agency supergrades the purposes, intent, philosophy and policy aspects of the Senior Intelligence Service. After their presentation there will be a more detailed briefing by the Director of Personnel and his staff followed by questions and answers.

STATINTL

APPROVED:

/s/ Stansfield Turner

Director of Central Intelligence

DATE

STATINTL

SA/DDCI [REDACTED]:bml (28 Sep 79)

Distribution:

Orig. - DCI

1 - DDCI

1 - D/Personnel

1 - SA/DDCI

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Senior Intelligence Service Kick-Off Conference

FROM:
Harry E. Fitzwater
Director of Personnel
5 E 58

EXTENSION

NO.

DATE

3 October 1979

STATINTL

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. SA/DDCI
Mr. [REDACTED]

3 OCT 1979

2.

3. Deputy Director of
Central Intelligence

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7. Director of Personnel
5 E 58

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